



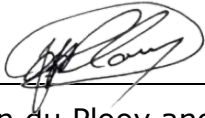
A D V E N T U R E
I N D U S T R Y
A S S O C I A T I O N

Off-road Skills Development Partner
and Facilitator Accreditation
Requirements

Approval page

The signatories hereof, being duly authorised thereto, by their signatures hereto authorise the execution of the work detailed herein, or confirm their acceptance of the contents hereof and authorise the implementation/adoption thereof, as the case may be, for and on behalf of the parties represented by them.

Author

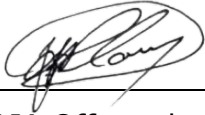


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30 March 2026

Date

Recommended



SA AIA Off-road and Overlanding
Chapter Chairman: JJ du Plooy

30 March 2026

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2 April 2026

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Table of contents

1	Introduction	7
1.1	Aim	7
1.2	Scope	7
1.3	Background	8
2	Skills development partner accreditation process and requirements	8
2.1	Duration of accreditation.....	8
2.2	Accreditation process options	8
2.2.1	Option 1 process.....	9
2.2.2	Option 2 process.....	10
2.2.3	Option 3 process.....	10
2.3	SDP documentation requirements	11
3	Facilitator accreditation process and requirements.....	12
3.1	Duration of accreditation.....	13
3.2	Accreditation process options	13
3.2.1	Option 1 process.....	13
3.2.2	Option 2 process.....	14
3.2.3	Option 3 process.....	15
3.3	Requirements	16
3.3.1	Qualifications.....	16
3.3.2	Experience	19
4	Training material	19
4.1	Learner certificate requirements.....	20
5	Training venue	21
5.1	Lecture facility	21
5.2	Track.....	22
6	Course content per course.....	22
7	Annexures	23
7.1	Annexure A: Training aids and/or equipment requirements applicable to 4WD vehicles	23

7.2	Annexure B: Training aids and/or equipment requirements applicable to adventure motorcycles.	26
7.3	Annexure C: Training aids and/or equipment requirements applicable to quad bikes and side-by-sides.....	28
7.4	Annexure C: referenced and applicable documents.....	30
7.4.1	Referenced documents.....	30
7.4.2	Applicable documents	30
7.5	Nondisclosure	30
7.6	Annexure D: abbreviations.....	30
7.7	Annexure C: acknowledgements	31

Table of tables

Table 1:	Required SDP documentation	11
Table 2:	Required skills or qualifications.....	16
Table 3:	Aspects to be addressed in CV.....	19
Table 4:	Required training material	19
Table 5:	Minimum information required on learner certificate	20
Table 6:	Training venue – lecture facility	21
Table 7:	Training venue – track	22
Table 8:	Training aids and/or equipment applicable to 4WD vehicles	23
Table 9:	Training aids and/or equipment applicable to adventure motorcycles .	26
Table 10:	Training aids and/or equipment applicable to quad bikes and side-by-sides	28

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1 Introduction

1.1 Aim

This document outlines the accreditation process and criteria for becoming an off-road skills development partner (SDP) or facilitator accredited with the South African Industry Association (SAIA).

1.2 Scope

This accreditation process and set of criteria applies to four-wheel-drive (4WD) vehicles, adventure motorcycles, quad bikes and side-by-side vehicles.

The SA AIA courses for operating 4WD vehicles in off-road conditions are listed below.

- a. Introduction to techniques for operating four-wheel drive (4WD) vehicles in on-road and off-road conditions course.
- b. Basic techniques for operating four-wheel drive (4WD) vehicles in on-road and off-road conditions course.
- c. Advanced techniques for operating four-wheel drive (4WD) vehicles in on-road and off-road conditions course.

The SA AIA courses for operating adventure motorcycles in off-road conditions are listed below.

- a. Introduction to adventure motorcycle riding in off-road conditions course.
- b. Basic adventure motorcycle riding in off-road conditions course.
- c. Advanced adventure motorcycle riding in off-road conditions course.

The SA AIA courses for operating quad bike and side-by-side vehicles in off-road conditions are listed below.

- d. Introduction to techniques for operating quad bike and side-by-side vehicles in on-road and off-road conditions course.
- e. Basic techniques for operating quad bike and side-by-side vehicles in on-road and off-road conditions course.
- f. Advanced techniques for operating quad bike and side-by-side vehicles in on-road and off-road conditions course.

1.3 Background

Due to the need for primarily recreational 4WD driver, adventure motorcycle rider, quad bikes and side-by-side driver training in the adventure tourism industry, SA AIA decided to establish 4WD driver, adventure motorcycle rider, quad bikes and side-by-side driver training curricula for its members. This is important because there is a definite need for uniform 4WD driver, adventure motorcycle rider, quad bikes and side-by-side driver training.

It will also make it easier for SA AIA to maintain its own standards and keep them up to date and in line with market requirements.

2 Skills development partner accreditation process and requirements

The accreditation process relies heavily on honest self-assessments that are based on the requirements set out in this paragraph. Deviations identified during self-assessment or the formal accreditation process do not automatically result in disqualification from accreditation. We recognise that the SA AIA documents may include requirements that were not part of previous standards. Provisional accreditation may be granted when the extent of the deviations is considered. Any such deviations will be identified, and the SDP will develop a corrective action plan with input from the SA AIA. This plan will then be submitted to the SA AIA for acceptance, with the aim of eventually obtaining full accreditation. The SDP will keep the SA AIA updated on progress against the activities and timescales in the corrective action plan.

2.1 Duration of accreditation

Accreditation for SDPs lasts for three years. Accreditation must be renewed before the current period expires.

2.2 Accreditation process options

We recognise the history of accredited off-road training, as well as the current accreditation options available to SDPs. These are outlined below.

- a. **Option 1.** TETA has accredited SDPs (training service providers). TETA accredited these SDPs to provide accredited training against the two unit standards identified in paragraph 3. This accreditation would not have been renewed by TETA once the two unit standards had been made dormant. SA AIA will accept TETA accreditation as part of the SA AIA accreditation process. TETA accreditation against the two off-road unit standards must not be more than six years old.

- b. **Option 2.** An SDP may be accredited by similar institutions, such as QCTO or the Culture, Arts, Tourism, Hospitality and Sport Sector Education and Training Authority (CATHSSETA). This list is not limited to these two examples. While this accreditation may not cover off-road training, we recognise the potential overlap in accreditation requirements for SDPs. SA AIA will assess accreditation requests against its own unique off-road training requirements. If the current accreditation does not cover off-road training, option 3 must be used. Accreditation as an SDP must be current or not more than three years old.
- c. **Option 3.** – The SDP has no previous or current accreditation as an SDP.

2.2.1 Option 1 process

This process is used for SDPs which have previously been accredited by TETA.

- a. Obtain the required documentation as identified in Table 1.
- b. Use the list in Table 4 to assess the SDP's existing training material and determine its compliance with the applicable SA AIA curriculum. Submit a compliance/deviation report with the accreditation application.
- c. Use the applicable list in Table 8 (4WD), Table 9 (adventure motorcycles) or Table 10 (quad bikes and side-by-sides) to assess the SDP's existing training aids and/or equipment. Submit a compliance/deviation report with the accreditation application.
- d. Assess whether the training facilities comply with the requirements identified in Table 6 and Table 7. Submit a compliance/deviation report with the accreditation application.
- e. Pay the SA AIA accreditation fee.
- f. Submit request for accreditation to the SA AIA Off-road and Overlanding Chapter chairman.
- g. The skills and ratification committee assess the request.
- h. The SA AIA Off-road and Overlanding Chapter chairman provides feedback on the accreditation assessment results.
- i. When successful, provisional accreditation is provided. A SA AIA accredited SDP number is allocated to be used by the SDP on all documents where SA AIA is referenced.
- j. A SA AIA representative will inspect the facilities of the newly provisionally accredited SDP. Written feedback will be provided to the SDP. When successful, accreditation is provided.

- k. SA AIA reserves the right to re-assess an accredited SDP or to inspect the training facilities at any point in time as long as the facilitator is accredited.

2.2.2 Option 2 process

This process is used for SDPs that currently hold accreditation with the QCTO, CATHSSETA or other similar institutions.

- a. Obtain the required documentation as identified in Table 1.
- b. Use the list in Table 4 to assess the SDP's existing training material and determine its compliance with the applicable SA AIA curriculum. Submit a compliance/deviation report with the accreditation application.
- c. Use the applicable list in Table 8 (4WD), Table 9 (adventure motorcycles) or Table 10 (quad bikes and side-by-sides) to assess the SDP's existing training aids and/or equipment. Submit a compliance/deviation report with the accreditation application.
- d. Assess whether the training facilities comply with the requirements identified in Table 6 and Table 7. Submit a compliance/deviation report with the accreditation application.
- e. Pay the SA AIA accreditation fee.
- f. Submit request for accreditation to the SA AIA Off-road and Overlanding Chapter chairman.
- g. The skills and ratification committee assess the request.
- h. The SA AIA Off-road and Overlanding Chapter chairman provides feedback on the accreditation assessment results.
- i. When successful, provisional accreditation is provided. A SA AIA accredited SDP number is allocated to be used by the SDP on all documents where SA AIA is referenced.
- j. A SA AIA representative will inspect the facilities of the newly provisionally accredited SDP. Written feedback will be provided to the SDP. When successful, accreditation is provided.
- k. SA AIA reserves the right to re-assess an accredited SDP or to inspect the training facilities at any point in time as long as the facilitator is accredited.

2.2.3 Option 3 process

This process is used for SDPs that have no previous or current SDP accreditation.

- a. Obtain the required documentation as identified in Table 1.
- b. Use the list in Table 4 to procure or compile the SDP's training material and ensure compliance with the applicable SA AIA curriculum.

- c. Use the applicable list in Table 8 (4WD), Table 9 (adventure motorcycles) or Table 10 (quad bikes and side-by-sides) to assess the SDP's existing training aids and/or equipment. Submit a compliance/deviation report with the accreditation application.
- d. Ensure that the training facilities where the facilitation will take place comply with the requirements in Table 6 and Table 7. Provide written confirmation.
- e. Pay the SA AIA accreditation fee.
- f. Submit request for accreditation to the SA AIA Off-road and Overlanding Chapter chairman.
- g. The skills and ratification committee assess the request.
- h. The SA AIA Off-road and Overlanding Chapter chairman provides feedback on the accreditation assessment results.
- i. When successful, provisional accreditation is provided. A SA AIA accredited SDP number is allocated to be used by the SDP on all documents where SA AIA is referenced.
- j. A SA AIA representative will inspect the facilities of the newly provisionally accredited SDP. Written feedback will be provided to the SDP. When successful, accreditation is provided.
- k. SA AIA reserves the right to re-assess an accredited SDP or to inspect the training facilities at any point in time as long as the facilitator is accredited.

2.3 SDP documentation requirements

The mandatory documentation listed in Table 1 must be obtained prior to the application for SA AIA accreditation. These documents are applicable to all SA AIA courses.

Table 1: Required SDP documentation

No	Document(s)	Accreditation Process Option Applicability	Required	
			Mandatory	Optional
1.	Company registration. Latest CK2 issued by CIPC.	1,2,3	✓	
2.	Tax Compliance Status Certificate issued by SARS – not older than two months.	1,2,3	✓	
3.	Company VAT number issued by SARS.	1,2,3		✓
4.	Proof of company address (municipal account) not older than two months.	1,2,3	✓	

No	Document(s)	Accreditation Process Option Applicability	Required	
			Mandatory	Optional
5.	TETA accreditation certificate or letter	1	✓	
6.	QCTO, CATHSSETA or any similar institution accreditation certificate or letter	2	✓	
7.	Proof of public liability insurance for the company.	1,2,3	✓	
8.	List of facilitators with credentials.	1,2,3	✓	
9.	Company code of conduct for each facilitator.	1,2,3	✓	
10.	Risk management policy.	3	✓	
11.	Incident & accident reporting procedure.	3	✓	
12.	Emergency response plan.	3	✓	
13.	Equipment management system.	3	✓	
14.	Data protection/ privacy policy.	3	✓	
15.	Safeguarding policy.	3	✓	
16.	SA AIA corporate membership certificate.	1,2,3	✓	

Note: all documentation will be treated as confidential. Also refer paragraph 7.5.

3 Facilitator accreditation process and requirements

The accreditation process relies heavily on honest self-assessments that are based on the requirements set out in this paragraph. Deviations identified during self-assessment or the formal accreditation process do not automatically result in disqualification from accreditation. We recognise that the SA AIA documents may include requirements that were not part of previous standards. Provisional accreditation may be granted when the extent of the deviations is considered. Any such deviations will be identified, and the facilitator will develop a corrective action plan with input from the SA AIA. This plan will then be submitted to the SA AIA for acceptance, with the aim of eventually obtaining full accreditation. The

facilitator will keep the SA AIA updated on progress against the activities and timescales in the corrective action plan.

3.1 Duration of accreditation

Accreditation for facilitators lasts for three years. Accreditation must be renewed before the current period expires.

3.2 Accreditation process options

We recognise the history of accredited off-road training, as well as the current accreditation/registration options available to facilitators. These are outlined below.

- a. **Option 1.** TETA registered assessors (facilitation was included in this) to facilitate and assess accredited training against the two unit standards identified in paragraph 3. This registration would not have been renewed by TETA once the two unit standards had been made dormant. SA AIA will accept TETA registration as part of the SA AIA accreditation process.
- b. **Option 2.** A facilitator/assessor may be accredited/registered by similar institutions, such as QCTO or CATHSSETA. This list is not limited to these two examples. While this accreditation/registration may not cover off-road training, we recognise the potential overlap in accreditation requirements for facilitators. SA AIA will assess accreditation requests against its own unique off-road training requirements. If the current accreditation/registration does not cover off-road training, option 3 must be used.
- c. **Option 3.** The facilitator has no previous or current accreditation/registration as a facilitator.

3.2.1 Option 1 process

This process is used for facilitators who have previously been registered with TETA.

- a. Use the list in in Table 2 to assess the existing qualifications and determine its compliance with the applicable SA AIA requirements. Along with the accreditation application, submit a compliance/deviation report and a TETA registration certificate/ letter.
- b. Use the list in Table 4 to assess the existing training material and determine its compliance with the applicable SA AIA curriculum. Submit a compliance/deviation report with the accreditation application.
- c. Use the applicable list in Table 8 (4WD), Table 9 (adventure motorcycles) or Table 10 (quad bikes and side-by-sides) to assess

- the SDP's existing training aids and/or equipment. Submit a compliance/deviation report with the accreditation application.
- d. Assess whether the training facilities comply with the requirements identified in Table 6 and Table 7. Submit a compliance/deviation report with the accreditation application.
 - e. Compile a curriculum vitae (CV) as identified in Table 3.
 - f. Pay the SA AIA accreditation fee.
 - g. Submit request for accreditation to the SA AIA Off-road and Overlanding Chapter chairman.
 - h. The skills and ratification committee assess the request.
 - i. The SA AIA Off-road and Overlanding Chapter chairman provides feedback on the accreditation assessment results.
 - j. When successful, provisional accreditation is provided. A SA AIA accredited facilitator number is allocated to be used by the facilitator on all documents where SA AIA is referenced.
 - k. A SA AIA representative will attend the first training event facilitated by the newly provisionally accredited facilitator. The facilitator as well as the training event will be evaluated and written feedback will be provided to the facilitator. When successful, accreditation is provided.
 - l. SA AIA reserves the right to re-assess an accredited facilitator or to attend another training event facilitated by the facilitator at any point in time as long as the facilitator is accredited.

3.2.2 Option 2 process

This process is used for facilitators that currently hold accreditation/registration with the QCTO, CATHSSETA or other similar institutions.

- a. Use the list in in Table 2 to assess the existing qualifications and determine its compliance with the applicable SA AIA requirements. Along with the accreditation application, submit a compliance/deviation report and a QCTO, CATHSSETA or similar registration certificate/ letter.
- b. Use the list in Table 4 to assess the SDP's existing training material and determine its compliance with the applicable SA AIA curriculum. Submit a compliance/deviation report with the accreditation application.
- c. Use the applicable list in Table 8 (4WD), Table 9 (adventure motorcycles) or Table 10 (quad bikes and side-by-sides) to assess the SDP's existing training aids and/or equipment. Submit a compliance/deviation report with the accreditation application.

- d. Assess whether the training facilities comply with the requirements identified in Table 6 and Table 7. Submit a compliance/deviation report with the accreditation application.
- e. Compile a curriculum vitae (CV) as identified in Table 3.
- f. Pay the SA AIA accreditation fee.
- g. Submit request for accreditation to the SA AIA Off-road and Overlanding Chapter chairman.
- h. The skills and ratification committee assess the request.
- i. The SA AIA Off-road and Overlanding Chapter chairman provides feedback on the accreditation assessment results.
- j. When successful, provisional accreditation is provided. A SA AIA accredited facilitator number is allocated to be used by the facilitator on all documents where SA AIA is referenced.
- k. A SA AIA representative will attend the first training event facilitated by the newly provisionally accredited facilitator. The facilitator as well as the training event will be evaluated and written feedback will be provided to the facilitator. When successful, accreditation is provided.
- l. SA AIA reserves the right to re-assess an accredited facilitator or to attend another training event facilitated by the facilitator at any point in time as long as the facilitator is accredited.

3.2.3 Option 3 process

This process is used for facilitators that have no previous or current facilitator accreditation/registration.

- a. Obtain the required qualifications as identified in Table 2.
- b. Use the list in Table 4 to procure or compile the SDP's training material and ensure compliance with the applicable SA AIA curriculum if it is not provided by the SDP.
- c. Use the applicable list in Table 8 (4WD), Table 9 (adventure motorcycles) or Table 10 (quad bikes and side-by-sides) to assess the SDP's existing training aids and/or equipment. Submit a compliance/deviation report with the accreditation application.
- d. Ensure that the training facilities where the facilitation will take place comply with the requirements in Table 6 and Table 7.
- e. Compile a curriculum vitae (CV) as identified in Table 3.
- f. Pay the SA AIA accreditation fee.
- g. Submit request for accreditation to the SA AIA Off-road and Overlanding Chapter chairman.
- h. The skills and ratification committee assess the request.
- i. The SA AIA Off-road and Overlanding Chapter chairman provides feedback on the accreditation assessment results.

- j. When successful, provisional accreditation is provided. A SA AIA accredited facilitator number is allocated to be used by the facilitator on all documents where SA AIA is referenced.
- k. A SA AIA representative will attend the first training event facilitated by the newly provisionally accredited facilitator. The facilitator as well as the training event will be evaluated and written feedback will be provided to the facilitator. When successful, accreditation is provided.
- l. SA AIA reserves the right to re-assess an accredited facilitator or to attend another training event facilitated by the facilitator at any point in time as long as the facilitator is accredited.

3.3 Requirements

3.3.1 Qualifications

The mandatory qualifications listed in Table 2 must be obtained prior to the application for SA AIA accreditation. These qualifications are applicable to all SA AIA courses.

Table 2: Required skills or qualifications

No	Qualification	SAQA Unit Standard(s) QCTO Skills Programme(s)	Accreditation Process Option Applicability	Required	
				Mandatory	Optional
1.	TETA assessor registration certificate / letter (dormant off-road unit standards).		1	✓	
2.	TETA, QCTO or CATHSSETA facilitator / assessor registration certificate / letter (not off-road).		2	✓	
3.	Advanced facilitator	SAQA 117871 - Facilitate learning using a variety of given methodologies, Level 5, 10 Credits 123397 - Evaluate a learning intervention using given evaluation	3	✓	

No	Qualification	SAQA Unit Standard(s) QCTO Skills Programme(s)	Accreditation Process Option Applicability	Required	
				Mandatory	Optional
		instruments, Level 5, 10 Credits or QCTO SAQA ID 101709 - Adult Literacy Teacher			
4.	Assessor	SAQA 115753 - Conduct outcomes-based assessment, Level 5, 15 Credits or QCTO SP-220320 - Assessment Practitioner	3	✓	
5.	Moderator	SAQA 115759 - Conduct moderation of outcomes-based assessments, Level 6, 10 Credits	3		✓
6.	First aid level 1	SAQA 119567 - Perform basic life support and first aid procedures, Level 1, 5 Credits or QCTO SP-230801 - Basic Emergency First Aid Responder	1,2,3	✓	
7.	First aid level 2	SAQA 120496 - Provide risk-based primary emergency care/first aid in the workplace, Level 2, 5 Credits or	1,2,3		✓

No	Qualification	SAQA Unit Standard(s) QCTO Skills Programme(s)	Accreditation Process Option Applicability	Required	
				Mandatory	Optional
		QCTO SP-230802 - Intermediate Emergency First Aid Responder			
8.	First aid level 3	SAQA 376480 - Provide first aid as an advanced first responder, Level 3, 8 Credits or QCTO SP-230803 - Advanced Emergency First Aid Responder	1,2,3		✓
9.	Wilderness Based First Aid (recommended when more than an hour away from functioning medical assistance)		1,2,3		✓
10.	Basic firefighting	252250 - Apply firefighting techniques, Level 1, 3 Credits	3		✓
11.	SA AIA accredited training for the course to be facilitated	N/A	1,2,3	✓	
12.	SA AIA professional membership certificate.	N/A	1,2,3		

Note: all documentation will be treated as confidential. Also refer paragraph 7.5.

3.3.2 Experience

A condensed CV describing the relevant experiences must be submitted with the accreditation application. At least the aspects identified in Table 3 must be included in the CV.

Table 3: Aspects to be addressed in CV

No	Aspects to be addressed
1.	Personal information (full names, nickname and surname, ID nr, address, contact details, etc.)
2.	Off-road trails driven with the identification of the trail grading and date
3.	Training material development experience
4.	Training experience
5.	Off-road training experience
6.	Management of off-road trails and tracks
7.	Involvement with off-road events identifying roles and responsibilities

Note: all documentation will be treated as confidential. Also refer paragraph 7.5.

4 Training material

The training material identified in Table 4 must be in line with the SA AIA course for which accreditation is required. The training material must be submitted in electronic format together with the application for accreditation.

Table 4: Required training material

No	Material	Required	
		Mandatory	Optional
1.	Learning unit and facilitator planning	✓	
2.	Facilitator guide	✓	
3.	Handbook	✓	
4.	Assessment guide	✓	
5.	Assessments	✓	

No	Material	Required	
		Mandatory	Optional
6.	Learner portfolio of evidence	✓	
7.	Induction email	✓	
8.	Learner indemnity	✓	
9.	Cross-reference between curriculum outcomes and handbook	✓	
10.	Training aid checklist	✓	
11.	Proposed learner certificate, paragraph 4.1.	✓	

Note: all documentation will be treated as confidential. Also refer paragraph 7.5.

4.1 Learner certificate requirements

- Provide the company policy with regard the issuing of learner certificates.
- An electronic copy of the certificate will be provided to SA AIA as part of the portfolio of evidence (POE) of the learner.
- The minimum information to be included on the certificate is as indicated in Table 5.

Table 5: Minimum information required on learner certificate

No	Information	Required	
		Mandatory	Optional
1.	Company name	✓	
2.	Course name.	✓	
3.	Trail grading and terrain type(s)	✓	
4.	Type of certificate: attendance or competence	✓	
5.	Certificate status: original or duplicate	✓	
6.	Certificate date	✓	
7.	Assessor signature	✓	
8.	Certificate number	✓	

No	Information	Required	
		Mandatory	Optional
9.	Watermark	✓	

Note 1: all documentation will be treated as confidential. Also refer paragraph 7.5.

Note 2: the company certificate must not feature the SA AIA logo or refer to the SA AIA course. SA AIA will issue a certificate to learners once the company has provided SA AIA with a POE.

5 Training venue

The requirements for a training venue are identified in this paragraph. Although the training venue does not form part of the accreditation of a facilitator, it is necessary to identify the minimum requirements needed.

A SA AIA accredited facilitator must make sure that the training venue being used by the facilitator is suitable for the training event being facilitated.

5.1 Lecture facility

The requirements for the lecture facility of the training venue are identified in Table 6.

Table 6: Training venue – lecture facility

No	Lecture facility	Required	
		Mandatory	Optional
1.	Male & female toilets	✓	
2.	Evacuation plan	✓	
3.	Fire extinguisher	✓	
4.	First aid kit	✓	
5.	A2 occupational safety and health banner		✓
6.	Fresh drinking water		✓
7.	Facilities for making coffee/tea		✓

5.2 Track

The requirements for the track at the training venue are identified in Table 7.

Table 7: Training venue – track

No	Track	Required	
		Mandatory	Optional
1.	At least 5km in length	✓	
2.	Cross axle area (it describes a situation called cross-axle articulation where a vehicle loses traction because diagonal wheels lift off the ground)	✓	
3.	Failed hill climb (to demonstrate descending hills on failed climbs (emergency hill start recovery)).	✓	
4.	Side slope 20 deg	✓	
5.	Sand or mud area	✓	
6.	Snow area		✓
7.	Water crossing	✓	
8.	Rocky climb at least 10m	✓	
9.	Trail with levels 2 and 3 obstacles	✓	
10.	Trail with levels 4 and 5 obstacles when these courses are offered.	✓	

6 Course content per course

The course content per course shall be as per the

- SA AIA Operating Four-Wheel Drive Vehicles in Off-road Conditions Courses Curriculum,
- Operating Adventure Motorcycles in Off-road Conditions or
- Operating Adventure Quad Bikes and Side by Sides in Off-road Conditions - Courses Curriculum.

7 Annexures

7.1 Annexure A: Training aids and/or equipment requirements applicable to 4WD vehicles

The required training aids and/or actual recovery equipment required for effective facilitation are listed in Table 8. The training aid and/or equipment per SA AIA course are identified. The facilitator can use a training aid or the actual equipment during facilitation.

Table 8: Training aids and/or equipment applicable to 4WD vehicles

No	Training aid/equipment	Course		
		Introduction to techniques for operating four-wheel drive (4WD) vehicles in on-road and off-road conditions course	Basic techniques for operating four-wheel drive (4WD) vehicles in on-road and off-road conditions	Advanced techniques for operating four-wheel drive (4WD) vehicles in on-road and off-road conditions
11.	Snatch rope/strap	✓	✓	✓
12.	Pull rope/strap	✓	✓	✓
13.	Bow/soft shackles	✓	✓	✓
14.	D shackles	✓	✓	
15.	Winch & snatch block/ring			✓
16.	Exhaust air jack			✓
17.	Highlift jack			✓

No	Training aid/equipment	Course		
		Introduction to techniques for operating four-wheel drive (4WD) vehicles in on-road and off-road conditions course	Basic techniques for operating four-wheel drive (4WD) vehicles in on-road and off-road conditions	Advanced techniques for operating four-wheel drive (4WD) vehicles in on-road and off-road conditions
18.	Tree protector			✓
19.	Tyre repair kit		✓	✓
20.	Fire extinguisher		✓	✓
21.	Air compressor		✓	✓
22.	Tyre pressure gauge	✓	✓	✓
23.	Tyre deflators			
24.	Protective gloves	✓	✓	✓
25.	Bridal ropes (slings)		✓	✓
26.	Protective shoes	✓	✓	✓
27.	Wheel spanner		✓	✓
28.	Demo tyre & rim			✓
29.	Jumper cables 800A	✓	✓	✓
30.	First aid kit for 10 people min	✓	✓	✓

No	Training aid/equipment	Course		
		Introduction to techniques for operating four-wheel drive (4WD) vehicles in on-road and off-road conditions course	Basic techniques for operating four-wheel drive (4WD) vehicles in on-road and off-road conditions	Advanced techniques for operating four-wheel drive (4WD) vehicles in on-road and off-road conditions
31.	Spade	✓	✓	✓
32.	Machete/axe		✓	✓
33.	Sand/recovery tracks	✓	✓	✓
34.	Winch damper/blanket			✓

7.2 Annexure B: Training aids and/or equipment requirements applicable to adventure motorcycles.

The required training aids and/or actual emergency repair/recovery equipment required for effective facilitation are listed in Table 9. The training aid and/or equipment per SA AIA course are identified. The facilitator can use a training aid or the actual equipment during facilitation.

Table 9: Training aids and/or equipment applicable to adventure motorcycles

No	Training aid/equipment	Course		
		Introduction to adventure motorcycle riding in off-road conditions course	Basic adventure motorcycle riding in off-road conditions course	Advanced adventure motorcycle riding in off-road conditions course
1.	Pull rope/strap			✓
2.	Tyre repair kit	✓	✓	✓
3.	Air compressor		✓	✓
4.	Tyre pressure gauge		✓	✓
5.	Riding boots	✓	✓	✓
6.	Riding helmet, can be open face	✓	✓	✓
7.	Riding pants and riding shirt, or jacket	✓	✓	✓
8.	Riding gloves	✓	✓	✓

No	Training aid/equipment	Course		
		Introduction to adventure motorcycle riding in off-road conditions course	Basic adventure motorcycle riding in off-road conditions course	Advanced adventure motorcycle riding in off-road conditions course
9.	Tyre lever			✓
10.	Tool set to remove a wheel	✓	✓	✓
11.	Tool set to do emergency repairs	✓	✓	✓
12.	Cones, at least 12	✓	✓	✓
13.	Tyre	✓		
14.	2 Logs, at least 10cm in diameter			✓
15.	1 Log, at least 30cm in diameter			✓

7.3 Annexure C: Training aids and/or equipment requirements applicable to quad bikes and side-by-sides.

The required training aids and/or actual recovery equipment required for effective facilitation are listed in Table 10. The training aid and/or equipment per SA AIA course are identified. The facilitator can use a training aid or the actual equipment during facilitation.

Table 10: Training aids and/or equipment applicable to quad bikes and side-by-sides

No	Training aid/equipment	Course		
		Introduction to techniques for operating quad bikes and side-by-sides in on-road and off-road conditions course	Basic techniques for operating quad bikes and side-by-sides in on-road and off-road conditions	Advanced techniques for operating quad bikes and side-by-sides in on-road and off-road conditions
1.	Pull rope/strap			✓
2.	Tyre repair kit	✓	✓	✓
3.	Fire extinguisher		✓	✓
4.	Air compressor		✓	✓
5.	Tyre pressure gauge		✓	✓
6.	Riding boots	✓	✓	✓
7.	Riding helmet, can be open face	✓	✓	✓
8.	Riding pants and riding shirt, or jacket	✓	✓	✓

No	Training aid/equipment	Course		
		Introduction to techniques for operating quad bikes and side-by-sides in on-road and off-road conditions course	Basic techniques for operating quad bikes and side-by-sides in on-road and off-road conditions	Advanced techniques for operating quad bikes and side-by-sides in on-road and off-road conditions
9.	Riding gloves	✓	✓	✓
10.	Tyre lever			✓
11.	Tool set to remove a wheel			✓
12.	Jumper cables 800A			✓
13.	First aid kit for 10 people min	✓	✓	✓
14.	Spade	✓	✓	✓
15.	Round Dropper at least 1m in length, can be wood or iron.	✓		
16.	Cones, at least 12	✓	✓	✓
17.	Tyre	✓		
18.	2 Logs, at least 10cm in diameter			✓
19.	1 Log, at least 30cm in diameter			✓

7.4 Annexure C: referenced and applicable documents

7.4.1 Referenced documents

None.

7.4.2 Applicable documents

The applicable document for the specific course must be used.

- a. SA AIA Operating Four-Wheel Drive Vehicles in Off-road Conditions Courses Curriculum (latest revision)
- b. SA AIA Operating Adventure Motorcycles in Off-road Conditions - Courses Curriculum (latest revision)
- c. SA AIA Operating Adventure Quad Bikes and Side by Sides Curriculum (latest revision)

7.5 Nondisclosure

SA AIA will not disclose any information contained in the accreditation documentation to third parties. The information will only be used internally for the purposes of accreditation, as specified in this document.

7.6 Annexure D: abbreviations

Abbreviation	Description
4WD	4 wheel-drive
CATHSSETA	Culture, Arts, Tourism, Hospitality, and Sport Sector Education and Training Authority
OEM	original equipment manufacturer
POE	portfolio of evidence
QCTO	Quality Council for Trades and Occupations
N/A	not applicable
SA AIA	South African Adventure Industry Association
SARS	South African Revenue Service
SAQA	South African Qualifications Authority
SDP	skills development partner
TETA	Transport Education Training Authority

Abbreviation	Description
US	unit standard
VAT	Value Added Tax

7.7 Annexure C: acknowledgements

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